



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

Date: 10/29/14

Janet Randall
121 Oak St
Roland, IA 50236

Date Complaint Received: 10/14/14

Complaint Received By: DHS

Complaint Description: The Department received a complaint concerning potential guns in the home and a household member verbalizing a threat of self-harm or towards a child in providers care.

Rule Basis: Findings considered in accordance to Rule(s) 110.5(1)

Findings: Unannounced spot check conducted on 10/16/14. Worker reviewed complaint with provider and we discussed any potential of firearms in the home. Recent checks and searches revealed no firearms in the home. Janet stated that continues to be the case. We checked her room where a previous gun was stored and no firearm were discovered.

We also reviewed complaint of potential teenage household member threatening self-harm or harming a child in the care of the provider.

Resolution: Per review of potential firearm and threatening household member, no preponderance of evidence exists to indicate non-compliance at this time. We did review the teenage household member in question can never be left alone with children Janet is watching. Janet agreed to this. This operation continues to be monitored by Department and spot checker.

Other areas of non-compliance were discovered during the check. These items are described in the checklist below and will be followed up on with a re-check conducted sometime on or after 12/16/14.

This letter is in regards to the 10/16/14 complaint check of your Category B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1)a Numbers for police, fire, ambulance, poison information posted by phone. (You need to post your emergency phone numbers somewhere near your phone or in the kitchen as we reviewed.)

110.5(2) A provider file is maintained and contains:

☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years. (You need to obtain current physician signed statements of health for yourself and two children. I have included 3 copies of the Department's current form that needs to be completed by a physician for each of you.)

110.5(8) **Children's Files** (Each of your children's files needs a current copy of a physician signed statement of health and a current immunization report as described below.)

☐ 110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually.

☐ 110.5(8)g A signed and dated immunization certificate provided by the state department of public health.

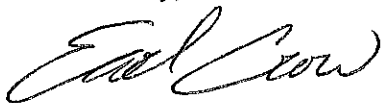
☐ 110.5(8)h For each school-age child, record of a physical exam completed at the time of school enrollment or since.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations on or before** 12/17/14.

☒ Based on the items out of compliance listed above, you will be required to have a re-check or follow-up visit to your home. This visit will occur on or after 12/17/14.

Please call me if you have any further questions.

Sincerely,



Earl Crow
Child Development Home Compliance Checks
DHS, Story County
(515) 268-7106

C. Mark Chappelle
Social Work Supervisor
DHS, Dallas County
(515) 993-1705

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-800-722-7619.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://dhs.iowa.gov/sites/default/files/CC Professional Development.pdf](http://dhs.iowa.gov/sites/default/files/CC%20Professional%20Development.pdf) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).